

Rohrerstown Elementary School PTO
Meeting Agenda
Monday, January 24, 2022
6:30 PM

Zoom Meeting ID: 828 7635 9280
Zoom Passcode: 769239

I. Welcome and Greeting: Heather Harris

II. Secretary's Report: Meredith Baxter

- a. Meeting recording – this is not an option due to privacy; will also discourage attendance
- b. Agenda and minutes distribution – website is up to date with meeting information, minutes and officer information

III. President's Report: Heather Harris

IV. Treasurer's Report: Laura Bender

- a. \$9600 earned, \$13,700 spent (includes Fun Fest deposit)
- b. Current balances:
 - Checking \$6967.02
 - Savings \$25,716.60
 - Earning \$12 interest per year but cannot change signers
 - Laura would like to move to Fulton with checking for ease of use, convenience
 - The board agreed that the savings account will be moved to Fulton
- c. Laura will pick up mail at school shortly

V. Principal's Report: Kathy Swantner

- a. Thank you to Katie Zellers for changing the front sign
- b. Title I Parent Engagement – Kindergarten Fair will be Thursday, 3/3
 - Suggest some PTO presence or welcome package for incoming parents to RES
- c. 6th grade t-shirts will be funded by PTO
- d. Field trips
 - Sixth grade field trip is largest concern due to changing vaccination requirements
 - Consideration for other grades but not as big of an issue due to age
 - Bus driver shortage may also impact field trips (location and length of time)
 - Junior Achievement BizTown has received good reviews from other schools in the district
 - Funding for field trips from the 2018-2019 school year
 - 6th grade - \$3500
 - 4th grade - \$1200
 - 2nd grade - \$500
- e. Mr. Fischer, school custodian, will be retiring and his last day is 1/28/22

VI. Teacher's Report: Amanda Fitzkee and Aubree Lockard

- a. Additional discussion on school field trip funding
- b. Very appreciate of the monthly gifts

VII. SPAC: Heather Harris and Jenn Knepper

- a. Nothing to report at this time
- b. Next meeting is Monday, 1/31 and Heather will attend

VIII. Past Events

- a. Family Fun Night 11/10
 - Next year plan to ask for percentage of sales from food trucks to fund PTO
 - Well attended and fun was had by all

IX. Upcoming Events:

- a. Roller Skating Party 1/29
 - Maximum is 250 but over 300 signed up
- b. Valentine's Day Book Cart Event
 - \$5 cost for valentine stickers for the entire class that students can use for a book from the book cart
 - Flyer was distributed today
 - Orders due by 1/31. Heather is requesting second presence when money is counted on 2/2. Laura or Heather Harris will attend based on their schedule.
 - Heather will volunteer her time to assist with book cart shopping over planned lunch periods
- c. VIP Dance 2/18
 - Consider date change for holiday weekend
 - Consideration for comfort level of large indoor event given current Covid levels; also event is volunteer dependent and illness in families could limit attendance and ability for dance to run smoothly
 - Alternative outdoor events possibilities end of year (difficult with timing of Fun Fest) or beginning of the year kickoff
 - Washington Wizards idea for future event
 - The board decided to put event on hold indefinitely
 - Heather will send email to volunteer list looking for chairs or co-chairs

X. Fun Fest: Allison Bacharach and Katie O'Brien

- a. Circus Time Amusements booked
- b. Cylo from Barnstormers will make free appearance
- c. Ballonables will attend
 - Looking for \$300 sponsorship so proceeds can benefit PTO
 - Pre-sale tickets at potentially higher price due to popularity
- d. Subcommittee is assembled; need additional help with following:
 - Donations
 - Concessions
- e. Concern for safety with concessions
 - Food trucks suggested as option for safety; two trucks secured so far
- f. Ticket pricing/wrist bands
 - Consider increase based on this year's amusements and activities
 - Will send 2018 prices in an email follow up

- g. Raffles
 - Kelly Miller looking for suggestions for ideas for basket raffles
 - Teachers typically put out a grade level or donation by volunteers
 - 50/50 raffle suggested but requires a specific license for PTO (event sponsor) which committee will work on securing

XI. Fundraisers: Heather Harris

- a. Fuddruckers – 2/11
 - 20% of meal sales will benefit RES PTO
 - Will communicate in 5 pm email and FB page
- b. Ongoing
 - Spirit Wear
 - Dream Dinners – will pick back up in March/April
 - Dutch Wonderland – code for discount ticket with \$5 donated to PTO
 - Barnstormers – code for discount ticket with \$3 donated to PTO

XII. Scholastic Book Fair: Laura Bender

- a. \$8600 in sales (last in person book fair generated \$7600 in sales)
- b. Working through the Scholastic Awards including \$5800 in cash to RES PTO
- c. Thanks to teachers, staff and volunteers for helping with the fair
- d. Next year's Book Fair will be held 11/7/22 – 11/11/22

XIII. Q.U.I.C.K (Questions, Information, Comments, and Knowledge)

Thank you for your attendance!